



**NORTH WEST AEROSPACE ALLIANCE
TENDER DOCUMENTS**

NWAA Tender Number: TASCE2-SS-001

**Shared Services Design, Development and Contract
Management services**

15th January 2010

**SCHEDULE 1
SECTION 2**

SCHEDULE 1, SECTION 2

In response to this tender, please provide the following detail, in the format requested and broken down into the relevant sections.

Ref:	Detail	Format
2.1	Brief on your organisation	Use PowerPoint template provided
2.2	Your understanding of Shared Services Concept <ul style="list-style-type: none"> - Detail on experience in development of commercial models and contract management - Relevant reference to aerospace industry and your experience - Demonstrate experience of Public and EU Funded projects and any specific considerations you would like to give - Your Unique Selling Point within this tender - How the culture of your organisation fits with the mission of the NWAA 	Use PowerPoint template provided
2.3	Your innovative approach to ASCE2 requirements, including as a minimum: <ul style="list-style-type: none"> - Your view on which Tactical and which Strategic services should be developed first and demonstrate rationale for your proposal, (please ensure demonstrated knowledge of potential savings generation) - Phasing of supplier take on (ref. Schedule 1, Section 1.2.1.4) - Anticipated roles and responsibilities and numbers of resource, (please refer to Schedule 1, Section 1.3) - A critique on existing commercial framework concept work to date and a view of how forward/next steps (refer to Schedule 1 Section 1.6.1) 	Use PowerPoint template provided
2.4	Curriculum Vitae of planned resource to fulfil roles demonstrating: <ul style="list-style-type: none"> - Experience in relevant fields - How you will meet the expectations set out in Schedule 1, Section 1.3.1.2 – 1.3.1.5 - Labour flexibility 	Use PowerPoint template provided
2.5	Explain how you would propose the contract management interface with the NWAA will be managed and costed and propose any additional KPIs you would deem appropriate.	Use PowerPoint template provided
2.6	Provide details or per annum costs including: <ul style="list-style-type: none"> - Daily rates per resource - Overheads - Contract Management costs - Materials - Physicals (accommodation, IT equipment, etc.) 	Complete the Cost Sheet provided and embed into PowerPoint template
2.7	Provide a risk register of risks you believe your company/ this project may encounter, including mitigation proposals.	Complete the Risk Register template provided and embed into the PowerPoint template
2.8	Proposed milestone plan for phases 1, 2 and 3 of this RFQ.	Any format EXCEPT Microsoft Project. Any format used must be able to embed into PowerPoint